

TEMPLE SOWERBY PARISH COUNCIL

Green Head Barn Great Asby Appleby Cumbria CA16 6EX

Clerk: Caroline Fancott-Beynon Tel: 07842585612

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A meeting of the Parish Council was held on Tuesday 6th July at 7pm in the Victory Hall

Present were Councillors Kevin Overs (KO), Caryl Varty (CV), Phil Farrell (PF), Andi Sambrook (AS) and Lisa Robinson (LR). Also present were Caroline Fancott-Beynon (CFB) (Clerk) along with 3 parishioners

Item 1 – Apologies - None

Item 2 – Minutes

The minutes of the meeting held on 4th May were distributed to councillors, agreed and signed by the Chair

Item 3 – Declarations of Interests – None

Requests for Dispensation – None

Item 4 – Adjournment of Meeting

There were no issues raised

Item 5 – Chairman will report on matters from last minutes, not listed on agenda.

- Further to the discussion at the last meeting regarding grass cutting, weed killer is now not being used in the village, nor are the bases of the trees being strimmed. It was asked if the grass cutting could be extended down slightly towards the Moss – the clerk will contact and request this

Item 6 – Declaration of Office

- Due to the last meeting being held virtually, councillors signed the Declaration of Office for the upcoming year

Item 7 – Parish Houses & Land

- The roof work to 2CFV and 3CFV is still outstanding awaiting a weather window. There is also some broken concrete by one of the downspouts to repair
- The invoices for the Parish Land Rents are due to go out. It was agreed by all councillors that there should be no increase on land rents
- It was agreed to transfer £3000 to the parish Houses account

Item 8 – Planning Matters

- *Planning Application 21/0375 – West View Farm, Temple Sowerby – listed building consent for the replacement of timber single glazed windows with timber double glazed windows and repairs to stonework, boundary walls, railings and roof – no objections - GRANTED*
- *Planning Application 21/0426 – Myrtle Cottage, Temple Sowerby – Removal of trees at property - GRANTED*
- *Planning Application 21/0106 – Fairacre, Land SE Templars Court, Temple Sowerby – erection of an extension to unit 4, the erection of a detached garage and the change of use of agricultural land to residential to create a larger garden. Re-submission of 20/0876 – letter of support submitted with conditions – GRANTED*
- *Planning Application 21/0552 – 1 Templars Court, Temple Sowerby – removal of Mountain Ash tree – no objections – GRANTED*
- *Planning Application 20/0268 – some concern was raised by councillors regarding the possible infringement of this planning application. These concerns have been logged with EDC*

Item 9 – Village Greens, Play Area, Trees, etc

- The tree management plan has been updated following a village walk around with Charles Bennett from EDC. Some minor works need completing which the clerk will pass to the tree surgeon. Some suggestions were proposed for replacing missing trees. Councillors are keen to look at the long-term planning for the trees on the village green in the context of climate change and are keen to obtain the views of parishioners. It was agreed to discuss this at the next meeting with a view to having an open meeting regarding the future maintenance of trees on the green and encourage as many interested parishioners as possible to attend.
- The new owners of the barn at West View have been contacted with the councils concerns regarding its dilapidated state and how this may become even more unsafe in the winter months
- The play area is due its annual ROSPA inspection in the next month. LR had been approached by a parishioner asking if the play area could be fenced for safety. Due to it being located on village green and the associated regulations involved, this is highly unlikely. Some concerns were raised by parishioners present about the speed of traffic on the road past the play area. The council will contact Highways and seek their views regarding a reduced speed limit and increased signage. The issue of dog mess was also raised by a parishioner. The council explained that it is imperative that individuals report this directly to the dog warden with as much detail as possible including the name and address of the owner.

- There was discussion on how the council could encourage more parish engagement. The previous suggestion of a village event to bring the community together after COVID such as a garden tea party on the village green was discussed further and the clerk confirmed that a marquee was available for use from another parish council. It was then suggested that given the Queens Jubilee falls next summer, would it be prudent to wait until then and hold an event to celebrate that, when hopefully COVID will have eased further. It was agreed that the clerk will contact the other organisations within the village (church, school, Victory Hall) to ascertain their interest in holding a joint village celebration.
- CV and PF offered feedback from the recent Village Greens presentation
- CV offered feedback from the recent Rights of Way meeting
- The issues relating to footpaths were discussed. There are a number of outstanding issues that need attention and the clerk will contact Countryside Access with details. There was also some discussion regarding accessibility through farmland and whose responsibility it was to maintain footpaths in these areas. Again, the clerk will make enquiries. Further discussion was held regarding the possibility of a map of all the footpaths in the parish. CV suggested that a parishioner had a copy of one – the clerk will contact to try and arrange a copy.
- An application was received from prospective purchasers of a plot of land adjacent to the village green requesting that the agreed access to the land over the green is legalised in the form of a Deed of Easement. This was agreed by the council and passed on to the councils solicitor to draw up, with expenses being paid by the applicant.

Item 10 – Website

- The website is now completed and almost up to date. The clerk and a parishioner have been uploading all the documents which were lost when the website was transferred, which has obviously taken a considerable amount of time. Given the length of time it has taken to get the website completed (6 months) and the problems incurred, the council felt the original invoice of £350 was unacceptable. The clerk had contacted the website developer who had agreed a reduction of £50. The council still however feel that this is not acceptable given the issues that arose and have suggested offering 50% of the original invoice fee. The clerk will respond in due course.

Item 11 – Policies

- There are no changes to any of the policies with the exception of updated insurance values on the Asset register. The policies had been distributed to councillors prior to the meeting and were unanimously agreed. CV proposed to adopt the following policies, seconded by KO:
 - Standing Orders
 - Code of Conduct
 - Financial Regulations

Financial Risk management Review
GDPR
Risk Assessment
Asset Register

Item 12 - Accounts and Financial Report

Income:	1 Crossfell View – May & June	£ 540.00
	2 Crossfell View – May & June	£ 640.00
	3 Crossfell View – May & June	£ 455.00
Expenses:	Countrywide (Apr/May)	£700.00
	Clerks expenses	£102.20
	CALC Subs	£156.97
	CALC Course Fees	40.00
	Insurance	£1165.27
	Internal Audit	£50.00
	North West Arb Ltd	£954.00
	Newbiggin Recreational Society	£20.00
	Clerks salary (April/May)	£936.70
Cheques to authorise:		
	Countrywide (June/July)	£700.00
	Clerks expenses	£63.78
	Clerks salary (June/July)	£936.70
	CALC course fees	£40.00
	Domain Renewal	£26.33
	Parish Houses	£3000.00
	ICO	£40

- The clerk updated councillors on the bank reconciliation to date.

Item 13 - Correspondence

- A letter was received from St James Church requesting a donation towards the grass cutting in the church yard. Previously the council have donated towards this every other year. However, the clerk made the council aware of the Local Government Act 1894 which stipulates that parish councils cannot donate any money to the church. There was some discussion about this between councillors and church representatives as the council feels that as the church is central to the village it would be beneficial to offer some financial assistance in keeping the church yard in good condition. The clerk advised that whilst there are some later regulations that possibly suggest that the council could donate

towards grass cutting, which many parish councils do, NALC have advised very clearly that any later legislation has not overturned the original Act and therefore any such donation would technically be illegal. The council have requested that the clerk speak with CALC to ascertain if there is any other way in which the council could legally donate money to assist in the maintenance of the church yard, such as paying for the grass cutting directly, etc. The clerk will report back in due course.

- There was documentation received and distributed to councillors regarding the latest stage of the A66 dualling. As reported that the Kirkby Thore section of the A66 has not yet been agreed
- Information was distributed regarding the 'Greening Campaign'. CV will put details out on the village WhatsApp messaging service to see if there are any interested parties.

Meeting closed at 8.08pm. The next meeting will be held on 7th September 2021 in the Victory Hall

Signed Date

DRAFT