

# TEMPLE SOWERBY PARISH COUNCIL

Green Head Barn Great Asby Appleby Cumbria CA16 6EX

Clerk: Caroline Fancott-Beynon Tel: 07842585612

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## ANNUAL PARISH COUNCIL MEETING

The Annual Parish Council Meeting followed the Annual Parish Meeting on Tuesday 9<sup>th</sup> May 2023 at approximately 8.09pm.

Present were Councillors Kevin Overs (KO), Caryl Varty (CV), Lisa Robinson (LR), Andi Sambrook (AS), Caroline Fancott-Beynon (Clerk) together with ten parishioners.

### **Item 1 – Declaration of Office**

Councillors signed the Declaration of Office

### **Item 2 – Election of Chairman**

AS proposed Kevin Overs and LR seconded – this was carried.

### **Item 2 – Election of Vice Chair**

AS proposed Caryl Varty and KO seconded – this was carried.

### **Item 4 – Apologies**

None

### **Item 5 – Minutes 2022**

Minutes of the last Annual Parish Council Meeting held on Tuesday 31<sup>st</sup> May 2022, were circulated, agreed and signed

### **Item 6 – Adoption of Annual Accounts 31.3.23**

The accounts and the Annual Return were presented to the council, having been signed off by the Internal Auditor. The clerk made the council aware that they are still able to certify as exempt from an external audit due to having an income or expenditure of less than £25,000. The Annual Governance statement was read out, agreed and signed by the chairman and clerk.

### **Item 7 – Appointment of Representatives**

Internal Auditor – the internal auditor Rachael Kelly is happy to continue in this role

Bus Shelter – Mr & Mrs Crellin regularly clean this and it was agreed that a letter of thanks should be sent.

Play area – Councillor Kevin Overs will observe and report any problems that may arise at the play area. It is also inspected annually by Rospa.

The meeting closed at approximately 8.16pm

Signed ..... Date .....