

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

Ordinary Parish Council Meeting Minutes

A meeting of the Parish Council was held on **Wednesday 14th May at 7:12pm** in the Victory Hall

Councillors:	Kevin Overs (Chair)
	Caryl Varty (Vice-Chair)
	Lisa Robinson
Clerk:	Naomi Callaghan
Members of the Public:	10

Minute Number	Item and Resolution					Action
1/25	Apologies CA and AS apologies received – reasons noted.					
2/25	Minutes Distributed to Councillors; agreed and signed by Chairman.					
3/25	Requests for Dispensations None.					
4/25	Adjournment of meeting None.					
5/25	Chairman will report on matters from last minutes, not listed on agenda None.					
6/25	Planning Matters					
	Application Number	Location	Description	Comments	Decision	
	22/0537	The Works, Chapel Street, Temple Sowerby	Erection of a dwelling (resubmission of application 22/0026)	Objection Submitted	Pending	
	22/0331	Briar Croft, Temple Sowerby	Outline application for single dwelling and detached garage, with all matters reserved	No objections, observations submitted	Pending	
	2025/0791/FPA	Fairacre House,	Variation of condition 2 (approved plans) for	No objections to plans;		

		Temple Sowerby	the addition of a window to the side of the extension. Attached to approval 2024/2304/FPA	comments submitted.		NC																
	2025/0693/FPA	Acorn Bank, Temple Sowerby	Removal of two weirs on Crowdundle Beck and associated works.	No objections to plans; NC to submit comments.																		
	2025/0694/FPA	Acorn Bank, Temple Sowerby	Listed building consent for removal of two weirs on Crowdundle Beck and associated works.	No objections to plans; NC to submit comments.																		
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7/25	Parish Houses & Land 7.1. CA not present update on 1CFV missing roof slate; NC to email for update. 7.2. 3CVF plumbing issue still ongoing; last plumber to attend did not fix the issue. KO suggested that CA look at this again; NC to email CA.					NC/CA NC/CA																
8/25	Village Greens 8.1. KO proposed that he and CA could look at removing the lower branches around the trees to reduce cost to the PC; seconded by CV. Agreed. 8.2. Cllrs discussed the cutting contract with Countrywide Maintenance Ltd. Cllrs agreed to ask Countrywide to remove the 'Drying Green' from the quote as a parishioner has kindly volunteered to keep cutting it. Cllrs also would like to reduce the number of cuts in May to one double cut. NC to contact Countrywide for an updated quote and disseminate to Cllrs. Cllrs agreed to confirm final contract over email to speed up review of quote.					KO/CA NC/All Cllrs.																
9/25	Play Area Cllrs discussed the repairs needed to the play area and possible avenues to explore for funding. NC to look into a Kirby Stephen based play area company for another quote. Cllr Lorna Baker offered to see if any more funds would be available from W&F for PC play areas. Issue ongoing. NC to review the inspection report and disseminate information to Cllrs.					NC NC																
10/25	Finance 10.1. Following payments noted and agreed; NC to set up payments for authorisation by KO, CV and/or AS. <table><tr><th>Date</th><th>Payee</th><th>Budget Heading</th><th>Amount</th></tr><tr><td>15.05.25</td><td>R. Kelley</td><td>Internal Audit</td><td>£75.00</td></tr><tr><td>15.05.25</td><td>Victory Hall</td><td>Hall Hire</td><td>£20.00</td></tr><tr><td>15.05.25</td><td>N. Callaghan</td><td>Clerks Expenses (April-May)</td><td>£53.80</td></tr></table>					Date	Payee	Budget Heading	Amount	15.05.25	R. Kelley	Internal Audit	£75.00	15.05.25	Victory Hall	Hall Hire	£20.00	15.05.25	N. Callaghan	Clerks Expenses (April-May)	£53.80	
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	28.05.25	N. Callaghan	Clerk's Salary (May)	£470.33	NC
	28.05.25	HMRC (April & May)	Clerk's Salary	£218.14	
	10.2. Cllrs noted that the switch from HSBC to Unity Trust Bank is now complete.				
11/25	AGAR 24-25 11/25/1. Cllrs received and approved the Internal Auditors statement and report. 11/25/2. Cllrs received and KO signed the AGAR Governance Statement. 11/25/3. Cllrs received and KO signed the AGAR Accounting Statement. 11/25/4. Cllrs received and KO signed the AGAR Certificate of Exemption. NC to submit above to External Auditor as required.				NC
12/25	National Highways/Network Rail - Clifton bridge replacement project Cllrs discussed correspondence received from National Highways regarding the M6 bridge replacements who wish to talk to the Parish about the project. CV proposed inviting them to the next PC meeting, seconded by LR. Agreed. NC to contact.				NC
13/25	Cobblestone repairs outside Kings Arms Cllrs discussed repairs required to the cobblestones outside the Kings Arms and agreed that it needed looking into urgently due to some of the stones being loose. NC to contact local companies for advice and quotes. CV suggested contacting Wellers Solicitors for advice too as the cobblestones are on the Village Green and may be subject to VG laws. Cllrs agreed to wait and see what any local companies suggest first.				NC
14/25	Correspondence 14/25/1. Letter received from Zurich Insurance with renewal quote. Cllrs discussed and agreed to renew the insurance this year but CV suggested that next year the contract be reviewed next year; KO seconded. Agreed. NC to set up the payment for authorisation. 14/25/2. Email received from parishioner requesting that the PC consider a wildflower area on the Village Green. NC read out the email to the meeting. Cllrs discussed the request but decided that it does not fit in with the laws on Village Greens and their maintenance. NC to send response to parishioner.				NC NC
15/25	Date of next meetings Cllrs discussed and agreed the dates for the next three meetings: Monday 14 th July 2025 Monday 8 th September 2025 Monday 10 th November 2025				
	Meeting Ended at 7:50pm				

Signed.....

Date.....



14/7/2025