

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

There will be a meeting of the Parish Council on Monday 14th July 2025
at 7pm in the Victory Hall

A G E N D A

1	Apologies To receive apologies for absence and note the reasons for absence.			
2	Minutes To authorise the Chairman to sign the minutes of the meetings held on Wednesday 14 th May 2025 as a true and accurate record.			
3	Declaration of Interest/Requests for Dispensations To receive declarations of interest from councillors for items on the agenda, only if any declared interests, then to receive requests for dispensations for disclosable pecuniary interests. Clerk to grant any requests for dispensations if appropriate.			
4	Public Participation Any parishioner may speak on a matter of concern to the parish for a maximum of 5 minutes each (15 minutes in total).			
5	Local Councillor Report – Cllr Lorna Baker To receive correspondence, reports and information on matters relevant to the Parish.			
6	Planning Matters 6.1. To discuss and consider any new planning applications. 6.2. To note decisions to any existing applications.			
	Application Number	Location	Description	Comments
	22/0537	The Works, Chapel Street, Temple Sowerby	Erection of a dwelling (resubmission of application 22/0026)	<i>Objection Submitted</i>
	22/0331	Briar Croft, Temple Sowerby	<i>Outline application for single dwelling and detached garage, with all matters reserved</i>	<i>No objections, observations submitted</i>
	2025/0791/FPA	Fairacre House, Temple Sowerby	<i>Variation of condition 2 (approved plans) for the addition of a window to the side of the extension. Attached to approval 2024/2304/FPA</i>	<i>No objections to plans; comments submitted.</i>
				Approved with conditions.

	2025/0693/FPA	Acorn Bank, Temple Sowerby	Removal of two weirs on Crowdundle Beck and associated works.	No objections to plans; comments submitted.	Pending																																								
	2025/0694/FPA	Acorn Bank, Temple Sowerby	Listed building consent for removal of two weirs on Crowdundle Beck and associated works.	No objections to plans; comments submitted.	Pending																																								
<p>6.3. To discuss correspondence received re: application 2025/0791/FPA and note that PC correspondence on the application has been sent via post to Mr Hoyle as requested.</p>																																													
7	<p>Parish Houses & Land 7.1. To receive update on 1CFV missing roof slate. 7.2. To receive update on 3CVF plumbing issue.</p>																																												
8	<p>Village Greens 8.1. To continue the discussion on the completed tree report and decide on any works required. 8.2. To discuss grass cutting contract with Countrywide Maintenance Ltd. and decide any action required. 8.3. To discuss potential tender for cutting contract from village resident Remy Beasley.</p>																																												
9	<p>Play Area 9.1. To continue discussion regarding play area repairs and decide action. 9.2. To discuss upcoming play area inspection and decide action.</p>																																												
10	<p>Finance 10.1. To note and authorise the following payments:</p> <table><tr><th>Date</th><th>Payee</th><th>Budget Heading</th><th>Amount</th></tr><tr><td>15.07.25</td><td>Countrywide (May)</td><td>Village Green</td><td>£756.00</td></tr><tr><td>15.07.25</td><td>Countrywide (June)</td><td>Village Green</td><td>£756.00</td></tr><tr><td>15.07.25</td><td>Victory Hall</td><td>Hall Hire</td><td>£20.00</td></tr><tr><td>15.07.25</td><td>CALC (Annual Subscription)</td><td>Misc expenses</td><td>£211.79</td></tr><tr><td>15.07.25</td><td>N. Callaghan</td><td>Clerks Expenses (May-July)</td><td>£65.80</td></tr><tr><td>15.07.25</td><td>Caroline Fancott-Beynon</td><td>Website</td><td>£7.39</td></tr><tr><td>15.07.25</td><td>Rachel Rigg</td><td>Website</td><td>£20.00</td></tr><tr><td>22.07.25</td><td>ICO (Data protection fee)</td><td>Misc expenses</td><td>£52.00</td></tr><tr><td>28.07.25</td><td>N. Callaghan</td><td>Clerk's Salary (July)</td><td>£470.33</td></tr></table> <p>10.2. To note the balances of all Parish Council Accounts as of 8th July: Unity Bank Current Account: £12,679.58 HSBC Money Manager Account: £5,038.12 PBS Parish Houses Account: £28,665.90 PBS Maypole Account: £1,261.48</p> <p>10.3. To discuss moving the HSBC Money Manager Account to a Unity Savings Account.</p>					Date	Payee	Budget Heading	Amount	15.07.25	Countrywide (May)	Village Green	£756.00	15.07.25	Countrywide (June)	Village Green	£756.00	15.07.25	Victory Hall	Hall Hire	£20.00	15.07.25	CALC (Annual Subscription)	Misc expenses	£211.79	15.07.25	N. Callaghan	Clerks Expenses (May-July)	£65.80	15.07.25	Caroline Fancott-Beynon	Website	£7.39	15.07.25	Rachel Rigg	Website	£20.00	22.07.25	ICO (Data protection fee)	Misc expenses	£52.00	28.07.25	N. Callaghan	Clerk's Salary (July)	£470.33
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11	Policies for Review 11.1. Standing Orders – up to date; to approve for 25/26. 11.2. Code of Conduct – up to date; to approve for 25/26. 11.3. Equality and Diversity Policy – new policy to be adopted by the PC. 11.4. Complaints Procedure – new policy to be adopted by the PC. 11.5. Asset Register – to discuss if an external review of the register is required. 11.6. Annual Risk Register – updated to include online banking; to approve changes for 25/26. 11.7. To note any other policies that need to be reviewed.
12	Telephone Box 12.1. To agree and sign contract confirming the purchase of the telephone box. 12.2. To discuss the potential use for the telephone box once the telephone is removed.
13	Cobblestone repairs outside Kings Arms To discuss repairs required to the cobblestones outside the Kings Arms and which part the PC is liable for maintaining.
14	Website To discuss and approve Rachel Rigg to tidy up the website as various things have gone out of sync; quote for work is £20 per hour; maximum of 2 hours needed.
15	Correspondence To note any correspondence received not on agenda.
16	Date of next meetings To note the date of the next meetings: Monday 8 th September 2025 Monday 10 th September 2025