

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

There will be a meeting of the Parish Council on Monday 10th
November 2025 at 7pm in the Victory Hall

A G E N D A

1	Apologies To receive apologies for absence and note the reasons for absence.
2	Minutes To authorise the Chairman to sign the minutes of the meetings held on Monday 8 th September 2025 as a true and accurate record.
3	Declaration of Interest/Requests for Dispensations a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items). d. To make any requests for dispensation.
4	Public Participation Any parishioner may speak on a matter of concern to the parish for a maximum of 5 minutes each (15 minutes in total).
5	Local Councillor Report – Cllr Lorna Baker To receive correspondence, reports and information on matters relevant to the Parish.
6	Planning Matters To discuss and consider any new planning applications: 2025/1600/LBC - West View, Temple Sowerby <i>Listed Building Consent for the relocation of existing boundary wall</i> Councillors comments have been submitted on this application; the PC has no objections to this application. 2025/1819/FPA & 20251820/LBC - Kings Arms, Temple Sowerby <i>Listed Building Consent to enable change of use and refurbishment of former stable block and blacksmith block to form additional hotel accommodation, creation of new access route from main hotel, creation of enclosed courtyard between blacksmith block and stable block and associated works.</i> Councillors made a site visit to discuss the plans with the applicant; the PC were happy with the plans and have no objections to this application.
7	Parish Houses & Land To note any update from Angela Cleasby on the land owned by PC via the Lowe's Trust.
8	Village Greens 8.1. To note the tree work completed by Evolve; invoice of £3,432.00 paid on the 16/10. 8.2. To discuss the payment of the Sept & Oct invoices received for the grass cutting.

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9	Play Area To continue discussion regarding play area repairs and receive feedback from CA re: community play area group.																																
10	Finance 10.1. To note and authorise the following payments: <table><tr><th>Date</th><th>Payee</th><th>Budget Heading</th><th>Amount</th></tr><tr><td>11.11.25</td><td>Victory Hall</td><td>Hall Hire</td><td>£20.00</td></tr><tr><td>11.11.25</td><td>Countrywide Sept Invoice</td><td>Grass Cutting</td><td>£756.00</td></tr><tr><td>11.11.25</td><td>Countrywide Oct Invoice</td><td>Grass Cutting</td><td>£756.00</td></tr><tr><td>11.11.25</td><td>N. Callaghan</td><td>Clerks Expenses (Sept to Nov)</td><td>£65.00</td></tr><tr><td>11.11.25</td><td>Sue Skelton - Defib Pads</td><td>Repairs and Maintenance</td><td>£77.88</td></tr><tr><td>11.11.25</td><td>BT Payphones (Adoption of Telephone Box)</td><td>Admin and Sundries</td><td>£1.00</td></tr><tr><td>28.11.25</td><td>N. Callaghan</td><td>Clerk's Salary (Nov)</td><td>£484.56</td></tr></table> 10.2. To note the balances of all Parish Council Accounts as of 1 st November: Unity Bank Current Account: £5,883.81 HSBC Money Manager Account: £5,038.12 PBS Parish Houses Account: £28,665.90 PBS Maypole Account: £1,261.48 10.3. To agree to sign a letter requesting to close the HSBC Money Manager Account to transfer the money into the new Unity Instant Access Savings Account. 10.4. To note new Penrith Building Society GDPR law's; only an account signatory can now update the pass books for the Parish Houses and Maypole Accounts.	Date	Payee	Budget Heading	Amount	11.11.25	Victory Hall	Hall Hire	£20.00	11.11.25	Countrywide Sept Invoice	Grass Cutting	£756.00	11.11.25	Countrywide Oct Invoice	Grass Cutting	£756.00	11.11.25	N. Callaghan	Clerks Expenses (Sept to Nov)	£65.00	11.11.25	Sue Skelton - Defib Pads	Repairs and Maintenance	£77.88	11.11.25	BT Payphones (Adoption of Telephone Box)	Admin and Sundries	£1.00	28.11.25	N. Callaghan	Clerk's Salary (Nov)	£484.56
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11	2026-2027 Budget To discuss the budget and decide on the precept amount for the year 2026-27.																																
12	Telephone Box 12.1. To discuss and agree to apply for listed buildings consent to refurbish the telephone box and correspondence received from the Newbiggin Parish Meeting Clerk.																																
13	Victory Hall Request To discuss a request from the Victory Hall for permission to position a skip outside for a week at the end of Jan; they are replacing the men's toilet.																																
14	Defibrillator 14.1. To note the replacement of the defib pads arranged by Sue Skelton. 14.2. To discuss correspondence received from the Guardians of the Defibrillator re: need to replace the defibrillator cabinet and their request for funding.																																
15	Clerk's Report To note the actions undertaken by the clerk from the last meetings minutes and review any outstanding actions.																																
16	Date of next meetings To note the dates of the next meetings: 12 th January 2026 at 7pm in the Victory Hall 9 th March 2026 at 7pm in the Victory Hall																																