

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

There was a meeting of the Parish Council on Monday 10th November
2025 at 7pm in the Victory Hall

Meeting Minutes

Councillors:	Kevin Overs (Chair)
	Cliff Atkinson
	Andi Sambrook
Clerk:	Naomi Callaghan
Members of the Public:	7

45/25	Apologies Cllr Caryl Varty – reasons noted. Cllr Lisa Robinson – reasons noted.
46/25	Minutes Cllrs agreed to authorise the Chairman to sign the minutes of the meetings held on Monday 8 th September 2025 as a true and accurate record.
47/25	Declaration of Interest/Requests for Dispensations None.
48/25	Public Participation <ul style="list-style-type: none">Concerns raised over the farming land to the west, at the edge of TS, earmarked for development.30mph sign towards Dodds Farm needs to be refurbished as it's leaning. NC to report to highways.
49/25	Local Councillor Report – Cllr Lorna Baker <ul style="list-style-type: none">Lots of road closures coming up; advised to keep an eye on one.network for updates.M6 closures in January at the weekends should be noted.Planning have been allocated to build 1250 houses in W&F per year. Plans are to have 5years worth of land available for development. Call for sites out currently; see W&F website for more information.
50/25	Planning Matters Cllrs noted the planning applications below: 2025/1600/LBC - West View, Temple Sowerby <i>Listed Building Consent for the relocation of existing boundary wall</i> Councillors comments have been submitted on this application; the PC has no objections to this application. 2025/1819/FPA & 20251820/LBC - Kings Arms, Temple Sowerby <i>Listed Building Consent to enable change of use and refurbishment of former stable block and blacksmith block to form additional hotel accommodation, creation of new access route</i>

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	<p>from main hotel, creation of enclosed courtyard between blacksmith block and stable block and associated works.</p> <p>Councillors made a site visit to discuss the plans with the applicant; the PC were happy with the plans and have no objections to this application.</p>																																
51/25	<p>Parish Houses & Land</p> <p>No update from Angela Cleasby on the land owned by PC via the Lowe's Trust. CA informed the PC that 1CFV has had its slates repaired and that 2CFV's fireplace needs some work; potentially it will need to be replaced.</p>																																
52/25	<p>Village Greens</p> <p>52/25/1. Cllrs noted the tree work completed by Evolve; invoice of £3,432.00 paid on the 16/10.</p> <p>52/25/2. Cllrs discussed the payment of the Sept & Oct invoices received for the grass cutting. Cllrs agreed to contact Countrywide to ask that the final invoice reflect the missing 3 cuts from the start of the contract. AS proposed to look into alternative contractors for next year's cutting; Cllrs agreed.</p>																																
53/25	<p>Play Area</p> <p>Cllrs discussed play area repairs. W&F may have some funding available, Cllr L.Baker to look into this for the PC.</p>																																
54/25	<p>Finance</p> <p>54/25/1. Cllrs noted and authorised the following payments:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Budget Heading</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>11.11.25</td> <td>Victory Hall</td> <td>Hall Hire</td> <td>£20.00</td> </tr> <tr> <td>11.11.25</td> <td>Countrywide Sept Invoice</td> <td>Grass Cutting</td> <td>£756.00</td> </tr> <tr> <td>11.11.25</td> <td>Countrywide Oct Invoice</td> <td>Grass Cutting</td> <td>£756.00</td> </tr> <tr> <td>11.11.25</td> <td>N. Callaghan</td> <td>Clerks Expenses (Sept to Nov)</td> <td>£65.00</td> </tr> <tr> <td>11.11.25</td> <td>Sue Skelton - Defib Pads</td> <td>Repairs and Maintenance</td> <td>£77.88</td> </tr> <tr> <td>11.11.25</td> <td>BT Payphones (Adoption of Telephone Box)</td> <td>Admin and Sundries</td> <td>£1.00</td> </tr> <tr> <td>28.11.25</td> <td>N. Callaghan</td> <td>Clerk's Salary (Nov)</td> <td>£484.56</td> </tr> </tbody> </table> <p>54/25/2. To note the balances of all Parish Council Accounts as of 1st November:</p> <p style="text-align: center;">Unity Bank Current Account: £5,883.81 HSBC Money Manager Account: £5,038.12 PBS Parish Houses Account: £28,665.90 PBS Maypole Account: £1,261.48</p> <p>54/25/3. Cllrs agreed to sign a letter requesting to close the HSBC Money Manager Account to transfer the money into the new Unity Instant Access Savings Account.</p> <p>54/25/4. Cllrs noted new Penrith Building Society GDPR law's; only an account signatory can now update the pass books for the Parish Houses and Maypole Accounts.</p>	Date	Payee	Budget Heading	Amount	11.11.25	Victory Hall	Hall Hire	£20.00	11.11.25	Countrywide Sept Invoice	Grass Cutting	£756.00	11.11.25	Countrywide Oct Invoice	Grass Cutting	£756.00	11.11.25	N. Callaghan	Clerks Expenses (Sept to Nov)	£65.00	11.11.25	Sue Skelton - Defib Pads	Repairs and Maintenance	£77.88	11.11.25	BT Payphones (Adoption of Telephone Box)	Admin and Sundries	£1.00	28.11.25	N. Callaghan	Clerk's Salary (Nov)	£484.56
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55/25	<p>2026-2027 Budget</p> <p>Cllrs discuss the budget and precept options for the year 2026-27. AS proposed to increase the precept inline with inflation; Cllrs agreed to review again and agree in January.</p>																																
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	Cllrs discussed listed buildings consent to refurbish the telephone box and correspondence received from the Newbiggin Parish Meeting Clerk. To contact Conservation Officer to explain the plans; only painting and freestanding shelves are required.
57/25	Victory Hall Request To discuss a request from the Victory Hall for permission to position a skip outside for a week at the end of Jan; they are replacing the men's toilet.
58/25	Defibrillator 58/25/1. Cllrs noted the replacement of the defib pads arranged by Sue Skelton. 58/25/2. Cllrs discussed correspondence received from the Guardians of the Defibrillator re: need to replace the defibrillator cabinet and their request for funding. £480 to replace the cabinet as the fan inside needs to be replaced; requested donation is £200 for the replacement batteries. KO proposed to grant the funding; seconded by AS. Agreed.
59/25	Clerk's Report Cllrs noted the actions undertaken by the clerk from the last meetings minutes and review any outstanding actions.
60/25	Date of next meetings To note the dates of the next meetings: 12 th January 2026 at 7pm in the Victory Hall 9 th March 2026 at 7pm in the Victory Hall

