

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

There will be a meeting of the Parish Council on Monday 18th May 2026 following the Annual Parish Meetings.

AGENDA

1	Minutes To authorise the Chairman to sign the minutes of the meetings held on Monday 9 th March 2026 as a true and accurate record.																																
2	Declaration of Interest/Requests for Dispensations Councillors are reminded of the need to update their register of interests and to make any requests for dispensation.																																
3	Local Councillor Report – Cllr Lorna Baker To receive correspondence, reports and information on matters relevant to the Parish.																																
4	Planning Matters 4.1. To discuss and consider any new planning applications. 4.2. To note the letter received from Hillcrest and discuss if any action is required from the PC.																																
5	Parish Houses & Land To discuss any updates on the Parish Houses.																																
6	Village Greens 6.1. To discuss and agree action for final outstanding invoice from Countrywide re: first month of contract. 6.2. To agree to set up a monthly standing order of £385.00 for Vertex Grounds Maintenance.																																
7	Play Area To continue discussion regarding play area repairs and receive feedback from CA re: community play area group.																																
8	Zurich Insurance To note insurance premium for 26/27 and agree to payment of invoice for £1,624.61.																																
9	AGAR 2025-26 9.1. To receive and approve the Internal Auditors statement and report. 9.2. To receive and sign the AGAR Governance Statement. 9.3. To receive and sign the AGAR Accounting Statement. 9.4. To receive and sign the AGAR Certificate of Exemption.																																
10	Finance 10.1. To note and authorise the following payments: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Budget Heading</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>19.05.26</td> <td>Vertex Grounds</td> <td>Grass Cutting</td> <td style="text-align: right;">£385.00</td> </tr> <tr> <td>19.05.26</td> <td>N. Callaghan – Clerk Expenses</td> <td>Admin & Sundries</td> <td style="text-align: right;">£50.50</td> </tr> <tr> <td>19.05.26</td> <td>Rachael Kelly – Internal Audit</td> <td>Audit</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>19.05.26</td> <td>Victory Hall</td> <td>Hall Hire</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>19.05.26</td> <td>Zurich Town, Parish & Country</td> <td>Insurance</td> <td style="text-align: right;">£1,624.61</td> </tr> <tr> <td>28.05.26</td> <td>HMRC PAYE</td> <td>Clerk Wages</td> <td style="text-align: right;">£116.47</td> </tr> <tr> <td>28.05.26</td> <td>N. Callaghan – Wages</td> <td>Clerk Wages</td> <td style="text-align: right;">£483.56</td> </tr> </tbody> </table>	Date	Payee	Budget Heading	Amount	19.05.26	Vertex Grounds	Grass Cutting	£385.00	19.05.26	N. Callaghan – Clerk Expenses	Admin & Sundries	£50.50	19.05.26	Rachael Kelly – Internal Audit	Audit	£75.00	19.05.26	Victory Hall	Hall Hire	£20.00	19.05.26	Zurich Town, Parish & Country	Insurance	£1,624.61	28.05.26	HMRC PAYE	Clerk Wages	£116.47	28.05.26	N. Callaghan – Wages	Clerk Wages	£483.56
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	<p>10.2. To note the payment of the receipt of the Parish Precept on the 1st May to the sum of £15,000.00.</p> <p>10.3. To note the balances of all Parish Council Accounts as of 12th May 2026</p> <p style="text-align: center;">Unity Bank Current Account: £22,359.24 Unity Instant Access Savings: £5,094.82 PBS Parish Houses Account: £28,665.90 PBS Maypole Account: £1,261.48</p> <p>10.4. To note the successful opening of the Unity Parish Houses accounts and to discuss and agree funds to transfer from PBS.</p> <p>10.4. To sign forms related to the Maypole Account to change the authorised signatories.</p>
11	<p>Speed Indicator Device To discuss the broken SID and decide on any further action required.</p>
12	<p>Telephone Box To receive an update on the refurbishment of the telephone box.</p>
13	<p>Waste & Recycling Bins To clarify the new waste and recycling collection services.</p>
14	<p>PAG Update To receive any update from the PAG meeting.</p>
15	<p>Correspondence To note any correspondence received not on the agenda.</p>
16	<p>Date of next meetings To note the dates of the next meetings: Monday 13th July and Monday 14th September</p>