

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

There was a meeting of the Parish Council on Monday 12th January
2026 at 7pm in the Victory Hall

Meeting Minutes

Councillors:	Caryl Varty (Vice-Chair)
	Cliff Atkinson
	Andi Sambrook
Clerk:	Naomi Callaghan
Members of the Public:	7

61/25	Apologies KO – reasons noted. LR – reasons noted.
62/25	Minutes Cllrs authorised AS to sign the minutes; as CV was not present at the meeting held on Monday 10 th November 2025, as a true and accurate record.
63/25	Declaration of Interest/Requests for Dispensations None.
64/25	Public Participation Concerns expressed over parking along the old A66; Cllrs remarked that this was a Highways issue as there are no current parking restrictions on the road. NC to look into the matter with Highways.
65/25	Local Councillor Report – Cllr Lorna Baker Cllr not present at meeting.
66/25	Planning Matters 66/25/1. Cllrs noted below: 2025/1600/LBC - West View, Temple Sowerby <i>Listed Building Consent for the relocation of existing boundary wall. Councillors comments have been submitted on this application; the PC has no objections to this application. W&F have rejected the application.</i> 2025/1819/FPA & 20251820/LBC - Kings Arms, Temple Sowerby <i>Listed Building Consent to enable change of use and refurbishment of former stable block and blacksmith block to form additional hotel accommodation, creation of new access route from main hotel, creation of enclosed courtyard between blacksmith block and stable block and associated works. Councillors made a site visit to discuss the plans with the applicant; the PC were happy with the plans and have no objections to this application. Ongoing with W&F.</i>

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	<p>66/25/2. To discuss the second call for sites for development due to the Local Plan for new housing.</p>																								
67/25	<p>Parish Houses & Land To discuss any updates on the Parish Houses.</p>																								
68/25	<p>Village Greens 68/25/1. Cllrs discussed the Maypole Green and noted that the damage caused by parking has virtually all grown back; temporary fencing to be taken down. 68/25/2. No update from Countrywide regarding the payment of the two outstanding invoices received for the grass cutting; NC to chase again. 68/25/3. Cllrs discussed the grass cutting for 2026 and decided to ask for tenders from three companies; Countrywide, Vertex Grounds and Bob</p>																								
69/25	<p>Play Area CA to meet with Hannah Cleasby re: community play area group op Thursday 15th January at 8pm; feedback to next PC meeting.</p>																								
70/25	<p>Finance 10.1. Cllrs noted and agreed to authorise the following payments:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Budget Heading</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>13.01.26</td> <td>Victory Hall</td> <td>Hall Hire</td> <td>£20.00</td> </tr> <tr> <td>13.01.26</td> <td>C. Atkinson</td> <td>Parish Houses</td> <td>£130.00</td> </tr> <tr> <td>13.01.26</td> <td>N. Callaghan</td> <td>Clerks Expenses (Nov to Jan)</td> <td>£65.35</td> </tr> <tr> <td>13.01.26</td> <td>HMRC PAYE</td> <td>Clerk's Salary (Dec)</td> <td>£91.60</td> </tr> <tr> <td>28.01.26</td> <td>N. Callaghan</td> <td>Clerk's Salary (Jan)</td> <td>£484.56</td> </tr> </tbody> </table> <p>10.2. Cllrs noted the balances of all Parish Council Accounts as of 1st November: Unity Bank Current Account: £7,161,89 HSBC Money Manager Account: £5,038.12 PBS Parish Houses Account: £28,665.90 PBS Maypole Account: £1,261.48</p> <p>10.3. Cllrs discuss moving some of the 2025 Parish Houses rent into the Parish Houses Account but agreed that the costs to the PC this year for repairs to the Parish Houses cancelled out the need to move any of the rents. Cllrs discussed the best way forward with the PBS accounts and discussed moving the Parish Houses account to Unity. This would allow easier access to the funds and allow a second account to be created; one chequing account and one savings account. NC to look into opening these two accounts with Unity and how best to transfer the funds from PBS to Unity.</p> <p>10.4. CV informed Cllrs that she and KO are signatories on the Housing Account and KO is a signatory for the Maypole account. But, at present there is no information on the second signatories for the Maypole account. PBS is going to write to the signatories of the account and ask them to contact PBS.</p>	Date	Payee	Budget Heading	Amount	13.01.26	Victory Hall	Hall Hire	£20.00	13.01.26	C. Atkinson	Parish Houses	£130.00	13.01.26	N. Callaghan	Clerks Expenses (Nov to Jan)	£65.35	13.01.26	HMRC PAYE	Clerk's Salary (Dec)	£91.60	28.01.26	N. Callaghan	Clerk's Salary (Jan)	£484.56
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71/25	<p>2026-2027 Budget Cllrs discuss the budget and considered a precept amount for 26/27. CV raised concerns about current PC expenditure and the increasing costs of labour and materials for repairs required to the Parish Houses. CV proposed raising the precept to £15,000.00 as the minimum necessary to cover the PC outgoings; at Council Tax Band D is only a 96p per</p>																								

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	month rise. CA seconded; all Cllrs in agreement to set the precept for 2026/27 to £15,000.00.
72/25	Telephone Box W&F Conservation Officer correspondence stated that painting the telephone box the same colour and placing freestanding bookshelves inside would not require listed buildings consent. Any permanent change to the telephone box would require planning consent. AS volunteered to look at repainting the telephone box in the Spring.
73/25	A66 Duelling AS reported back to the PC that the design for the A66 roundabout being constructed at the junction with Moorland Road has been changed, meaning that the two oak trees on the land can be retained.
74/25	Oak Trees Included in minute 73/25.
75/25	Clerk's Report Noted, no questions from Cllrs.
76/25	Date of next meetings 76/25/1. Cllrs noted the date of the next meeting: 9 th March 2026 at 7pm in the Victory Hall 76/25/2. AS suggested that NC circulate dates for the AGM in May and the PC meetings in July and September. Agreed by Cllrs.
Meeting ended at 19:46	

AS
9/3/2026