

TEMPLE SOWERBY PARISH COUNCIL

Clerk: Naomi Callaghan, 4 Chapel Mews, Gaisgill, Penrith, CA10 3DN

Email: clerk@templesowerbyvillage.co.uk

There will be a meeting of the Parish Council on Monday 14th September 2026 at 7pm in the Victory Hall.

A G E N D A

1	Apologies To receive any apologies for absence and note the reasons.
2	Minutes To authorise the Chairman to sign the minutes of the meetings held on Monday 13 th July 2026 as a true and accurate record.
3	Declaration of Interest/Requests for Dispensations Councillors are reminded of the need to update their register of interests and to make any requests for dispensation.
4	Councillor Vacancy 4.1. To note the resignation letter received from Cllr Caryl Varty. 4.2. To discuss the Notice of Vacancy and actions required.
5	Local Councillor Report – Cllr Lorna Baker To receive correspondence, reports and information on matters relevant to the Parish.
6	Public Participation Members of the public are allowed to speak on issues relevant to the parish.
7	Planning Matters 7.1. To discuss and consider any new planning applications. 7.2. To note the decision made regarding application 2026/1364/FPA – Counting House. The PC made the unanimous decision, following a site visit on 7 th August, to support the application.
8	Parish Houses & Land To discuss any updates on the Parish Houses.
9	Village Greens 9.1. To note email from Vertex re: missing payment for May and agree to pay outstanding invoice. 9.2. To discuss anything else related to the village greens and any action required by TSPC.
10	Play Area 10.1. To note and discuss the ROSPA inspection completed on the play area in August. 10.2. To continue discussion regarding play area repairs and receive feedback from CA re: community play area group.
11	Finance 11.1. To note the balances of all Parish Council Accounts as of 8 th September 2026 Unity Bank Current Account: £17,0778.01 Unity Instant Access Savings: £5,117.68 Unity Parish Houses Account: £3,262.38 Unity Parish Houses Savings Account: £28,000.00 PBS Maypole Account: £1,261.48

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	11.2 To note and authorise the following payments:			
	Date	Payee	Budget Heading	Amount
	15/09/26	Vertex Grounds Maintenance (May)	Grass Cutting	£385.00
	15/09/26	Victory Hall	Hall Hire	£10.00
	15/09/26	N. Callaghan	Clerk Expenses	£65.35
	15/09/26	ROSPA Playsafety Ltd	Play Area	£109.20
	28/09/26	N. Callaghan	Clerk Wages	£483.56
	28/09/26	HMRC PAYE	PAYE Tax	£116.47
	28/09/26	Vertex Grounds Maintenance	Grass Cutting	£385.00
12	Telephone Box To receive an update on the refurbishment of the telephone box.			
13	2026/27 National Salary Scales To note the new pay scales approved by NALC with an increase of 3.3%; Clerk salary currently on SCP 19.			
14	Correspondence To note any correspondence received not on the agenda.			
15	Date of next meetings To note the dates of the next meetings: 9th November and 11th January			